

QUEST DWG Project Implementation Plan

Summary of Revisions – 08/01/2024

Overview

Background and Purpose
No change.

Period of Performance
No change.

Defined Roles
No change.

Subawards

Funding Distribution
No change.

Participants

Eligible Participants
No change.

Eligibility Documentation and ASSET Data Entry
No change

Participant Outreach and Recruitment
No change

Allowable Services

Disaster-Relief Employment
Placement
No change.

Hours and Duration
No change.

Wages and Benefits
No change

Overspending on Wages
No change.

Placement Site Eligibility
No change.

Placement Site Responsibilities

No change.

Placement Site Involvement in Selecting Participants

No change.

Placement Site Termination

No change.

Placement Site Policies and Procedures

No change.

Placement at a Different Site After Termination

No change.

Employer of Record Determination

No change.

Employer of Record Responsibilities

No change.

Employment and Training Services

No change.

Supportive Services

No change.

Needs Related Payments

No change.

Communication & Technical Assistance

No change

Co-Enrollment

No change

Monitoring

General Requirements

No change

Monitoring by DWD-DET

Changed section to clarify the frequency of monitoring:

"DWD-DET will perform monthly desk monitoring of project enrollments and expenditures to evaluate if project operators are on track to meet goals; this may be reduced to quarterly monitoring as the grant period of performance progresses. DWD-DET will also monitor to ensure

that participants served under the project are eligible. Monitoring will use information from ASSET and COMET. DWD-DET will take appropriate action to address any concerns (e.g., technical assistance, training, deobligation of funds, termination of subaward). Additionally, DWD-DET will perform compliance reviews of case files and fiscal files at least once during the grant period of performance. After the review, DWD-DET will issue a written evaluation of the results and a description of any required corrective action to the project operator(s). DWD-DET may determine that additional monitoring is required and reserves the right to perform monitoring activities at any time."

Monitoring by Project Operators

No change

Monitoring of Disaster-Relief Employment Placement Sites

No change

Reporting

DWD-DET Federal Requirements

No change

Subrecipient/Project Operator Requirements

No change

Grievance Procedures

No change

APPENDIX A: PARTICIPANT PLACEMENT AGREEMENT

No change

APPENDIX A: PARTICIPANT PLACEMENT AGREEMENT

No change

APPENDIX B: PLACEMENT SITE AGREEMENT

No change

APPENDIX C: PLACEMENT SITE ORIENTATION CHECKLIST

No change

APPENDIX D: EMPLOYER OF RECORD AGREEMENT

No change

APPENDIX E: QUEST DWG Subaward Quarterly Progress Report

No change