

This sample template shows the basic elements that must be included in all trade association and/or employer letters of support in order to meet Wisconsin's ETPL alternate eligibility criteria. Letters of support may contain additional information.

## Single Program Example

[Date, including the year]

To Whom It May Concern,

I am writing this letter of support in favor of the [Name of Program] at the [Name of Training Provider or Institution].

Sincerely,



[Name of individual signing the letter]  
[Job title of Individual signing the letter]  
[Name of Employer or Trade Association]  
[Mailing Address of Employer or Trade Association]

## Multiple Programs Example

[Date, including the year]

To Whom It May Concern,

I am writing this letter of support in favor of the below programs provided by [Name of Training Provider or Institution]:

- [Program Name 1]
- [Program Name 2]

Sincerely,



[Name of individual signing the letter]  
[Job title of Individual signing the letter]  
[Name of Employer or Trade Association]  
[Mailing Address of Employer or Trade Association]