

# UNEMPLOYMENT HOURS OF OPERATION

#### Claimant Online Services and Contact Information

## **Apply for Benefits Online**

For a New Claim or to Reopen an Existing Claim

- 1. Go to my.unemployment.wisconsin.gov
- 2. Read and accept terms and conditions.
- 3. Create a username and password.

You may need to verify your identity as part of this step. If you need to verify your identity, you will not be able to file a claim until your identity is verified.

- 4. Logon to access your claimant portal.
- 5. Complete your initial claim application.

Apply online during these times:

Sunday 9:00 AM – Midnight Monday – Friday Available 24 Hours Saturday Midnight – 3:00 PM

### **Your Claim Information**

Access Your Claim Information Online

- 1. Go to my.unemployment.wisconsin.gov
- 2. Logon to view and manage your claim information online:
  - > Check your claim status.
  - View or print your payment history.
  - Check status of eligibility issues or appeals.
  - View or print determinations.
  - and more!

Access your claim information online during these times:

Sunday 9:00 AM – Midnight

Monday – Friday Available 24 Hours

Saturday Midnight – 3:00 PM

### **File Your Weekly Claim**

For an Unemployment Benefit Payment

- 1. Go to my.unemployment.wisconsin.gov
- 2. Logon to access your claimant portal.
- 3. File your weekly claim.

File your weekly claim online during these times:

Sunday 9:00 AM – Midnight Monday – Friday Available 24 Hours Saturday Midnight – 3:00 PM

For help using online services or if you are unable to go online call (414) 435-7069 or toll-free (844) 910-3661.

Help Center Business Hours:

 Wednesday – Friday
 7:30 AM – 4:30 PM

 Saturday
 7:30 AM – 10:30 AM

 Monday – Tuesday \*
 7:30 AM – 4:30 PM

#### **Report Unemployment Fraud**

Go to dwd.wi.gov/ui/fraud/report.htm

Or contact a fraud specialist on the UI Fraud Hotline: (800) 909-9472:

Monday – Friday 8:00 AM – 4:00 PM

DWD is an equal opportunity employer and service provider. If you have a disability and need assistance with this information, please dial 7-1-1 for Wisconsin Relay Service. Please contact the Unemployment Insurance Division at (414) 435-7069 or toll-free at (844) 910-3661 to request information in an alternate format, including translated to another language.



<sup>\*</sup> Mondays and Tuesdays are our busiest days. To reduce your wait time, call on other days of the week.