

Each employee listed has established a benefit year. **Potential** benefits payable during the benefit year, based on work for you, are shown opposite the employee's name. The reverse of this form provides information about the benefit computation.

The issuance of this form does not mean benefits are immediately payable. If an eligibility issue is still pending, an investigation will be conducted to determine if benefits are payable. You will receive a copy of the determination that results from that investigation.

You will receive notice of each benefit payment issued and charged to your account. **You are responsible for reviewing the accuracy of the statement.**

① UI Account Number: 123456-000-0

JOHN Q. EMPLOYER
 1 CAPITOL ST
 ANYWHERE WI 55555-5555

② Computations issued from 07/17/17 through 07/22/17

③ Employee/SS Number	④ Liability Information	⑤ Quarterly Gross Wages	Eligibility Pending
CLAIMANT, MARY A 011-22-1234	TOTAL MAXIMUM: \$ 8190.00 WEEKLY MAXIMUM: \$ 315.00 LIABLE UNTIL: 07/14/18	117 \$ 7880.95 416 \$ 6295.57 316 \$ 6808.46 216 \$ 6813.68	YES ⑥

EXPLANATION OF THE ITEMS ON THE FRONT OF THIS FORM

Liability Information:

TOTAL MAXIMUM - The maximum amount of regular benefits potentially payable to the employee. The amount shown is the maximum amount that may be charged to your account. In some situations, such as voluntarily quitting or a discharge for misconduct, benefits are charged to the balancing account or the administrative account and not to your UI reserve account. You will receive or may have already received an initial determination if these situations apply. If \$0.00 appears, benefits will not be charged to you. See **WEEKLY MAXIMUM** below.

WEEKLY MAXIMUM - The amount shown is the weekly maximum that could be charged to your account. If the employee had other employers in the base period, the amount shown is your proportional share of each week paid. The proportion potentially chargeable to you is based on the percentage of base period wages paid by you in relation to base period wages paid by all other employers. If \$0.00 appears, your proportional share of base period wages is less than 5% and therefore benefits will not be charged to you.

LIABLE UNTIL - The ending of the employee's benefit year. Benefits based on this computation may not be carried over to a later benefit year.

Quarterly Gross Wages:

The four calendar quarters are:

- Quarter 1 January 1 through March 31
- Quarter 2 April 1 through June 30
- Quarter 3 July 1 through September 30
- Quarter 4 October 1 through December 31

The four calendar quarters shown make up the employee's base period. The base period is controlled by the date the claim was filed, not by the date the employee became unemployed. Claimants who do not qualify using the standard base period (the first four of the last five completed calendar quarters) may establish a claim using an alternate base period (the four most recently completed calendar quarters).

The gross wages paid by you during the quarter are shown. If wages are incorrect, contact the UI office immediately.

ELIGIBILITY PENDING - "Yes" in this column indicates there is an eligibility issue pending on this claim. The issue will be investigated and an initial determination mailed to you when the investigation is complete.

If you have questions or need assistance, Call a Claims Specialist at 414-438-7705 or dial 7-1-1 for Wisconsin Relay Service. Hours of operation are available online at <http://dwd.wisconsin.gov/uiben/services.htm>.

