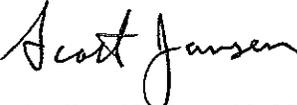




Date: October 11, 2013
To: Workforce Development Board Directors
From: Scott Jansen
Division Administrator 
Subject: **Workforce Investment Act Policy Update 13-08, Change 1: Lower Living Standard Income Level for 2013**

Purpose:

To provide updated information pertaining to Metropolitan Statistical Areas (MSAs) in the State that impact the Workforce Investment Act (WIA) Lower Living Standard Income Levels (LLSILs), which are used for determining eligibility for youth and for certain services for adult and dislocated worker participants.

The changes from WIA Policy Update 13-08: LLSIL for 2013 issued July 26, 2013 include taking out Column C in the 70% and 100% LLSIL Charts on page 2, adding Green County to the Madison MSA on page 3, and adding the Counties in WI that are included in MSAs in other states on page 3.

Note: Local boards may use 100% of the Federal Poverty Level or 70% of the LLSIL when determining low income eligibility for WIA youth.

Legislative and Regulatory References

- Federal Register/Volume 78, No. 53/Tuesday, March 19, 2013/Notices [pp 16871 – 16875];
- WIA 1998 Public Law 105-220, Section 101(24);
- WIA 1998 Public Law 105-220, Section 101(25);
- WIA 1998 Public Law 105-220, Section 127(b)(2)(C);
- WIA 1998 Public Law 105-220, Section 132(b)(1)(B)(v)(IV);
- WIA 1998 Public Law 105-220, Section 134(d)(3)(A)(i)(II);
- WIA 1998 Public Law 105-220, Section 134(d)(3)(C);
- WIA Rules and Regulations 663.200;
- WIA Rules and Regulations 663.220(b);
- WIA Rules and Regulations 663.230;
- OMB Bulletin NO. 13-01

Background

One of the eligibility criteria for the youth program is that the youth must be low income. The WIA Adult program does not require participants be low income unless the Workforce Development Board (WDB) has determined that there are limited funds for intensive and training services. When such a determination has been made, the local area may establish criteria to meet the needs of the specific groups within the local area. If this priority of service is in effect in a Workforce Development Area, Federal laws require that certain groups, including veterans, recipients of public assistance and other low-income individuals, be provided services. One of the criteria for determining a "low income individual" is family income at 70% of the LLSIL. For federal reporting purposes, low income status must be reported for youth and adult participants. For reporting purposes, this means that the individual received an income, or is a member of a family that received a total family income, for the six-

month period prior to program participation that, in relation to family size does not exceed the higher of (a) the poverty line, for an equivalent period, or (b) 70% of the LLSIL level, for an equivalent period.

70% LLSIL Guidelines Effective March 19, 2013
Poverty Guidelines Effective January 24, 2013

NOTE: This table is used for determining eligibility for WIA youth.

Persons in the family including applicant	Federal Poverty Guideline (Annual Numbers)	70% of LLSIL (Annual Numbers)	
		A-Metro	B-Non-Metro
1	\$11,490	\$ 9,172	\$ 8,873
2	\$15,510	\$15,034	\$14,534
3	\$19,530	\$20,635	\$19,953
4	\$23,550	\$25,475	\$24,628
5	\$27,570	\$30,061	\$29,069
6	\$31,590	\$35,163	\$33,994
7	\$35,610	\$40,265	\$38,919
8	\$39,630	\$45,367	\$43,844
Each additional person beyond 8 add	\$ 4,020	\$ 5,102	\$ 4,925

100% LLSIL Guidelines Effective March 19, 2013
Poverty Guidelines Effective January 24, 2013

Note: This table is used for determining low income/priority of service or self-sufficiency only for individuals in the WIA Adult and Dislocated Worker Programs to determine if they are eligible to receive intensive and training services.

Persons in the family including applicant	Federal Poverty Guideline (Annual Numbers)	100% of (LLSIL) (Annual Numbers)	
		A-Metro	B-Non-Metro
1	\$11,490	\$13,103	\$12,676
2	\$15,510	\$21,478	\$20,763
3	\$19,530	\$29,479	\$28,504
4	\$23,550	\$36,392	\$35,183
5	\$27,570	\$42,944	\$41,527
6	\$31,590	\$50,232	\$48,563
7	\$35,610	\$57,520	\$55,599
8	\$39,630	\$64,808	\$62,635
Each additional person beyond 8 add	\$ 4,020	\$ 7,288	\$ 7,036

The LLSIL may vary according to location in the state:

COLUMN A is for the metropolitan statistical areas (**MSAs**) of the state and those counties that are a part of a MSA in another state.

MSAs in WI:

Appleton (Calumet and Outagamie Counties), **Eau Claire** (Chippewa and Eau Claire Counties), **Fond du Lac** (Fond du Lac County), **Green Bay** (Brown, Kewaunee and Oconto Counties), **Janesville-Beloit** (Rock County), **LaCrosse-Onalaska** (LaCrosse County), **Madison** (Columbia, Dane, Green and Iowa Counties), **Milwaukee-Waukesha-West Allis** (Milwaukee, Ozaukee, Washington, and Waukesha Counties), **Oshkosh-Neenah** (Winnebago County), **Racine** (Racine County), **Sheboygan** (Sheboygan County), and **Wausau** (Marathon County)

Counties in WI that are a part of another State's MSA:

Douglas, Kenosha, Pierce and St. Croix.

COLUMN B is for all other counties not part of a MSA listed in column A. These counties are considered non-metropolitan.

NOTE: Several WDBs have both metropolitan and non-metropolitan areas within their boundaries and based on the applicants most current address, must apply the appropriate number in Column A or B.

Definitions

Disadvantaged Youth

- An individual who is age 16 through 21, who received an income, or is a member of a family that received a total family income, that, in relation to family size, does not exceed the higher of –
 1. The poverty line; or
 2. 70% of the LLSIL.

Disadvantaged Adult

- An adult who received an income, or is a member of a family that received an income, that, in relation to family size, does not exceed the higher of –
 1. The poverty line; or
 2. 70% of the LLSIL.

Family

- Two or more persons related by blood, marriage, or decree of court, who are living in a single residence, and are included in one or more of the following categories:
 1. A husband, wife, and dependent children.
 2. A parent or guardian and dependent children.
 3. A husband and wife.

Low-income Individual pertaining to LLSIL and Poverty line

- An individual who received an income, or is a member of a family that received a total family income, for the 6-month period prior to application for the program involved (exclusive of unemployment compensation, child support payments, cash payments under a Federal, State, or local income-based public assistance program, and old-age and survivors insurance benefits received under section 202 of the Social Security Act that, in relation to family size, does not exceed the higher of –
 1. The poverty line, for an equivalent period not;
 2. 70% of the LLSIL, for an equivalent period.

LLSIL

- Income level (adjusted for regional, metropolitan, urban and rural differences and family size) determined annually by the Secretary of DOL based on the most recent lower living family budget issued by the Secretary.

Automated System Support for Employment and Training (ASSET) Reporting

For use with Youth, the following required fields are to be completed:

In ASSET Manage Programs, Title 1 Youth tab:

1. "Enter Family Size"
2. "Income Previous Six Months":
Select the appropriate choice from the dropdown menu: At or Below Federal Poverty Level (FPL), At or Below LLSIL, or Not Low Income.

For use with Adults, the following required fields are to be completed:

In ASSET Manage Programs, Title 1 Adult tab:

1. "Enter Family Size"
2. "Income Previous Six Months":
Select the appropriate choice from the dropdown menu: At or Below FPL, At or Below LLSIL, or Not Low Income.

Action Required

Review and use these updated LLSIL guidelines to determine low income eligibility for youth and for certain services for adults and dislocated workers as appropriate and necessary in your area.

Questions and/or Technical Assistance and Training

If you need additional information regarding this policy, please contact the Local Program Liaison assigned to your area.

An electronic version of WIA Policy 13-08, Change 1 is available at:
<http://dwd.wisconsin.gov/dwdwia/policy.htm>