

Administrative Review Process

The administrative review is a case note process. A case note is entered in IRIS documenting the reasons the consumer wishes to attend a private school or an out of state school. The supervisor reviews the case information and enters a case note approving or denying the consumer's request which impacts the level of funding a consumer can receive.

If the request is denied, the consumer can still choose to attend the private school or out of state school, but the funding is capped at \$5,000 annually.

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