

IPS Process Steps ▶	Prior to IPS Referral ▶	Referral to IPS/DVR ▶	IPS Services Begin ▶	Job Obtained and Maintained ▶	Case Transfer to Longer Term support ☺
IPS Job Seeker	Receiving Services from MH Team	Meet with ES and then DVR	Participate in job seeking related activity	Maintain job, keep in touch with ES/DVR	Maintain job, keep in touch with MH Team/ES
MH Team (Includes ES and DVR)	Meet regularly, discuss progress and employment, providing expertise	MH Team member makes referral to ES	Provide feedback to ES regarding job search and other issues	Provide feedback to ES regarding job and other issues	Supports Employment-Refers to ES if issues arise.
ES	Attend and participate in MH team meetings at least weekly, providing expertise	Initial meeting with consumer Begin: Consult with DVR, Application, Career Profile, Employer Contacts	Complete work on Career Profile, Employer contacts Explore job prospects	Provide individual support, fade as possible	Transfers support to MH team
DVR	Attend and participate in MH team meetings at least monthly, providing expertise	Initial meeting with consumer Begin: Consult w/ ES, Application, Eligibility, OOS.	Determine phase of IPS- Consult with ES, Authorize services going forward (Career Profile/Job Dev Plan), complete IPE, Provide IPE Services as needed	Provide expertise and IPE services as needed	Case Closure Provide post-employment services if needed

(Updated: 02/05/13)