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Employment and Training Division  
Bureau of Apprenticeship Standards  
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Scott Walker, Governor  
Ray Allen, Secretary  
Scott Jansen, Division Administrator

October 21, 2016

TO: State Sheet Metal Apprenticeship Advisory Committee Members & Consultants

FROM: Owen Smith, Bureau of Apprenticeship Standards  
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**SUBJECT: State Sheet Metal Apprenticeship Advisory Committee meeting**

DATE: Thursday, October 27, 2016

TIME: 09:30 AM

Place: Sheet Metal Workers Local 18  
2201 Springdale Rd  
Waukesha, WI

#### **TENTATIVE AGENDA**

1. Call to the meeting to order.
2. Distribute the sign-in sheet. Introduce attendees.
3. Review the roster.
4. **Old Business**
  - a. Review follow-up items from the previous meeting:
    - i. **For action:** approve the minutes.
    - ii. **For action:** statewide minimum scores for ACT
  - b. Proposed revisions to CFR 29.30 (AA/EEO requirements)
  - c. How are the new training centers progressing?
  - d. Apprenticeship Completion Award Program
  - e. American Apprenticeship Grant / WAGE\$
  - f. WI Apprenticeship Summit
  - g. Other
5. **New Business**
  - a. BAS personnel update
  - b. Apprenticeship State Accelerator Grants
  - c. National Apprenticeship Week
  - d. Be an [Apprenticeship LEADER](#)
  - e. Other

6. WTCS Update
7. Review the program participants.
8. Schedule the next meeting.
9. Adjourn.