

**Department of Workforce Development  
Bureau of Apprenticeship Standards**

**VOLUNTARY DISABILITY DISCLOSURE FORM**

The information requested on this form is voluntary and gathered for compliance with state and federal affirmative action regulations governing registered apprenticeship programs [Wis. Admin. Code § DWD 296.11 and Code of Federal Regulations Title 29 Part 30.11]. The information you provide will be utilized by your program sponsor and state and federal apprenticeship staff for program administration, but may also be used for reporting purposes [Privacy Law, s. 15.04(1)(m), Wis. Stats].

**SELECT ONE:**

- Yes, I have a disability (or previously had a disability)
- No, I don't have a disability
- I don't wish to answer

**PLEASE COMPLETE:**

**Date** \_\_\_\_\_

**Name** \_\_\_\_\_

**Date of Birth** \_\_\_\_\_

**Why are you being asked to complete this form?**

It is unlawful for a sponsor of a registered apprenticeship program to discriminate against an apprentice or applicant on the basis of disability. However, because of your status as an apprentice or apprentice applicant, you are being given the opportunity to disclose if you have a disability, or ever had a disability. This form is used to evaluate the inclusion of individuals with disabilities in registered apprenticeship programs. Because disability status may change or a person may wish to update their previous status, the opportunity to disclose a disability is given during the application process, at the time of registration as an apprentice, and on an annual basis during the apprenticeship. There is no penalty for disclosing a disability now that you previously did not disclose.

**How do I know if I have a disability?**

You may be considered to have a disability if you have a physical or mental impairment or medical condition that makes achievement unusually difficult, limits your ability to work, substantially limits a major life activity, or if you have a history or record of such an impairment or medical condition. Disabilities include, but are not limited to: blindness, deafness, cancer, diabetes, epilepsy, autism, cerebral palsy, HIV/AIDS, schizophrenia, muscular dystrophy, bipolar disorder, major depression, multiple sclerosis (MS), missing limbs or partially missing limbs, post-traumatic stress disorder (PTSD), obsessive compulsive disorder, impairments requiring the use of a wheelchair or intellectual disability.

- **Apprentices:** Return this form to your sponsor or mail it to the address below.
- **Sponsors:** Enter this form into BASERS or submit it to your ATR or the address below.

Bureau of Apprenticeship Standards  
Attn: AA/EEO  
P.O. Box 7972  
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