



**Part-Time Pathway to Success**  
School of Protective and Human Services

## Human Service Associate (10-520-3)

Associate of Applied Science  
**Effective 2023/2024**

*The course sequence shown on this sheet is the recommended path to completion. Courses will be scheduled in the terms indicated here. All courses should be taken in the order shown to help you stay on track and graduate according to your academic plan. Courses in this program may be offered in a variety or combination of formats (for example: in-person, video conferencing, online, etc.).*

**E-E = Elkhorn/evenings, K-E = Kenosha/evenings, R-E = Racine/evenings, F=Fall, S=Spring, SU=Summer**

Term	Course #	Cr.	Course Title	Requisites (prereq- before/ coreq-with)	E-E	K-E	R-E
1	890-155	1	Gateway to Success (G2S)		F	S	F
1	*520-101	3	Human Services, Intro to		F	S	F
1	*520-105	3	Interviewing Principles & Documentation <sup>2</sup>		F	S	F
1	809-198	3	Psychology, Introduction to <sup>1,2</sup>	Prereq: 838-105 OR 831-107	F	S	F
2	*520-110	3	Community Resources & Services		S	SU	S
2	*520-115	3	Counseling, Introduction to <sup>2</sup>	Prereq: 520-105	S	SU	S
2	804-135	3	Quantitative Reasoning <sup>1,2</sup>	Prereq: 834-109	S	SU	S
3	*520-127	3	Professional Practices in Human Services <sup>2</sup>		SU	F	SU
3	103-143	3	Computers for Professionals <sup>2</sup>		SU	F	SU
3	801-136	3	English Composition 1 <sup>1,2</sup>	Prereq: 831-103 OR 831-107	SU	F	SU
4	*520-140	3	Group Counseling <sup>2</sup>	Prereq: 520-115	F	S	F
4	*550-130	3	Alcohol/Drug Abuse Rehabilitation		F	S	F
4	809-172	3	Diversity Studies, Introduction to <sup>1,2</sup>	Prereq: 838-105 OR 831-107	F	S	F
5	*520-102	3	Crisis Intervention		S	SU	S
5	*520-128	3	Child Welfare <sup>1</sup>		S	SU	S
5	*520-151	3	Family Theory and Practice <sup>1</sup>		S	SU	S
6	*520-124	3	Field Experience I / Human Services <sup>2</sup>	Prereq: 520-127; 801-136; 804-135 Coreq: 520-140	SU	F	SU
6	801-196	3	Oral/Interpersonal Communication		SU	F	SU
7	*520-121	3	Field Experience II / Human Services	Prereq: 520-140: 520-124	F	S	F
7	*XXX-XXX	3	Elective Course	Take 3 Human Service elective credits only from suggested electives listed on back.	F	S	F
7	XXX-XXX	3	Elective Course	Take 3 credits at the associate degree level. Suggested electives listed on back.	F	S	F

**Minimum Program Total Credits Required: 61**

Notes associated with courses (identified by a superscript number at the end of the course title) are located on the back of the sheet.

Mastery of this course will put students on a path to achieve successful degree completion, on-time graduation, and enrich the college experience. Students are required to take this course in their first semester of enrollment. Please see an advisor for details.

= Milestone Course. Faculty have identified this course as providing a strong foundation for success throughout the program.

(\*) indicates students must achieve a combined average of 2.0 ("C") or above for these major courses to meet graduation requirements.

### Human Service Associate (10-520-3)

*Human Service Associate* is designed to prepare people for entry level positions in a variety of human service agencies and social service programs. The Human Service Associate program includes a unique combination of the study of aspects of human services, general education subjects, and 300 hours of actual field experience in a community human service agency under the supervision of a working professional. If taken full-time, this program may be completed in four semesters of study.

### Program Learning Outcomes

Graduates will be able to:

1. Model a commitment to cultural competence.
2. Uphold the Ethical Standards and Values for Human Service Professionals.
3. Demonstrate professionalism.
4. Utilize community resources.
5. Apply human services interventions and best practices.
6. Cultivate professional relationships.

### Essential Career Competencies

Gateway's six essential career competencies are the general attitudes and skills promoted and assessed by all programs. All Gateway graduates will develop skills in:

- Communication Competence
- Professionalism and Career Management
- Cultural Competence
- Critical Thinking and Problem Solving
- Teamwork and Collaboration
- Technology Competence

### Admission Requirements

1. Students must submit an application and pay \$30 fee.
2. Students must meet one of the following: minimum cumulative high school GPA of 2.6 (unweighted); earned at least 12 college credits with a minimum GPA of 2.0; or complete valid reading, writing, and math placement assessments.

### Graduation Requirements

- Minimum 61 credits with an average of 2.0 or above.
- \*Average of 2.0 ("C") or above for these major courses.
- Complete 890-155 Gateway to Success (G2S) in the first semester.

For a complete list of Graduation Requirements, check the Student Handbook or [Graduation Requirements](#).

### Suggested Electives

550-150 Psychopharmacology	520-150 Gerontology/Intro to
550-154 Family & Chemical Abuse	520-152 Aspects of Disabilities
550-156 Mental Health/Sub Abuse	809-159 Abnormal Psychology
520-161 Child and Adolescent Mental Health	809-188 Developmental Psychology

### Notes

1. Satisfactory college placement results (through multiple measures or placement test scores) or successful remediation is required prior to enrollment. See an advisor for details.
2. A credit for prior learning assessment is available for this course. For more information, please contact [cfpl@gtc.edu](mailto:cfpl@gtc.edu).

Gateway Technical College reserves the right to modify curriculum requirements for students who interrupt enrollment for one year or take over seven years to complete. Tuition and material fees are determined by the board of the Wisconsin Technical College System. Consult My Gateway for exact fee amounts. Occasionally, the District may offer a particular course out of published sequence. By doing so, the District does not obligate itself to offer succeeding courses out of published sequence.