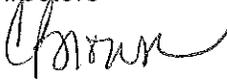


Date: July 26, 2013  
To: Workforce Development Board Directors  
From: Chytania Brown, Section Chief   
Subject: **Workforce Investment Act Policy Update 13-08 Lower Living Standard  
Income Level for 2013**

**Purpose:**

To distribute the Workforce Investment Act (WIA) Lower Living Standard Income Level (LLSIL), which is used for determining eligibility for youth and for certain services for adult and dislocated worker participants.

These new guidelines include the 70% LLSIL and 100% LLSIL. The LLSIL guidelines went into effect March 19, 2013.

**Note:** Local boards may use 100% of the Federal Poverty Level or 70% of the LLSIL when determining low income eligibility for WIA youth.

**Legislative and Regulatory References**

- Federal Register/Volume 78, No. 53/Tuesday, March 19, 2013/Notices [pp 16871 – 16875];
- WIA 1998 Public Law 105-220, Section 101(24);
- WIA 1998 Public Law 105-220, Section 101(25);
- WIA 1998 Public Law 105-220, Section 127(b)(2)(C);
- WIA 1998 Public Law 105-220, Section 132(b)(1)(B)(v)(IV);
- WIA 1998 Public Law 105-220, Section 134(d)(3)(A)(i)(II);
- WIA 1998 Public Law 105-220, Section 134(d)(3)(C);
- WIA Rules and Regulations 663.200;
- WIA Rules and Regulations 663.220(b);
- WIA Rules and Regulations 663.230.

**Background**

One of the eligibility criteria for the youth program is that the youth must be low income. The WIA Adult program does not require that participants be low income unless the Workforce Development Board (WDB) has determined that there are limited funds for intensive and training services. When such a determination has been made, the local area may establish criteria to meet the needs of the specific groups within the local area. If this priority of service is in effect in a Workforce Development Area, Federal laws require that certain groups, including veterans, recipients of public assistance and other low-income individuals, be provided services. One of the criteria for determining "low income individual" is family income at 70% of the LLSIL. For federal reporting purposes, low income status must be reported for youth and adult participants. For reporting purposes, this means that the individual received an income, or is a member of a family that received a total family income, for the six-month period prior to program participation that, in relation to family size does not exceed the higher of (a) the poverty line, for an equivalent period, or (b) 70% of the LLSIL level, for an equivalent period.

**70% LLSIL Guidelines Effective March 19, 2013**  
 Poverty Guidelines Effective January 24, 2013

**NOTE: This table is used for determining eligibility for WIA youth.**

Persons in the family including applicant	Federal Poverty Guideline (Annual Numbers)	70% of LLSIL*		
		(Annual Numbers)		
		<u>A-Metro</u>	<u>B-Non-Metro</u>	<u>C-Milwaukee-CSA</u>
1	\$11,490	\$ 9,172	\$ 8,873	\$ 8,952
2	\$15,510	\$15,034	\$14,534	\$14,673
3	\$19,530	\$20,635	\$19,953	\$20,144
4	\$23,550	\$25,475	\$24,628	\$24,865
5	\$27,570	\$30,061	\$29,069	\$29,345
6	\$31,590	\$35,163	\$33,994	\$34,317
7	\$35,610	\$40,265	\$38,919	\$39,289
8	\$39,630	\$45,367	\$43,844	\$44,261
<b>Each additional person beyond 8 add</b>	\$ 4,020	\$ 5,102	\$ 4,925	\$ 4,972

**100% LLSIL Guidelines Effective March 19, 2013**  
 Poverty Guidelines Effective January 24, 2013

**Note: This table is used for determining low income/priority of service or self-sufficiency only for individuals in the WIA Adult and Dislocated Worker Programs to determine if they are eligible to receive intensive and training services.**

Persons in the family including applicant	Federal Poverty Guideline (Annual Numbers)	100% of (LLSIL)		
		(Annual Numbers)		
		<u>A-Metro</u>	<u>B-Non-Metro</u>	<u>C-Milwaukee-CSA</u>
1	\$11,490	\$13,103	\$12,676	\$12,788
2	\$15,510	\$21,478	\$20,763	\$20,961
3	\$19,530	\$29,479	\$28,504	\$28,777
4	\$23,550	\$36,392	\$35,183	\$35,522
5	\$27,570	\$42,944	\$41,527	\$41,921
6	\$31,590	\$50,232	\$48,563	\$49,024
7	\$35,610	\$57,520	\$55,599	\$56,127
8	\$39,630	\$64,808	\$62,635	\$63,230
<b>Each additional person beyond 8 add</b>	\$ 4,020	\$ 7,288	\$ 7,036	\$ 7,103

\*The LLSIL may vary according to location in the state:

**COLUMN A** is for the metropolitan statistical areas (MSAs) of the state, this includes: **Appleton** (Calumet and Outagamie Counties), **Eau Claire** (Chippewa and Eau Claire Counties), **Fond du Lac** (Fond du Lac County), **Green Bay** (Brown, Kewaunee and Oconto Counties), **Janesville** (Rock County), **LaCrosse** (LaCrosse County, WI and Houston County, MN), **Madison** (Columbia, Dane, and Iowa Counties), **Milwaukee-Waukesha-West Allis** (Milwaukee, Ozaukee, Washington, and Waukesha Counties), **Oshkosh-Neenah** (Winnebago County), **Racine** (Racine County), **Sheboygan** (Sheboygan County), and **Wausau** (Marathon County).

**COLUMN B** is for all of the non-metropolitan areas of the state.

**COLUMN C** is **only** for one Combined Statistical Area (CSA) of the state, this includes: **Milwaukee, Ozaukee, Racine, Washington, and Waukesha** Counties, which is the Milwaukee-Racine-Waukesha CSA.

**NOTE:** Several WDBs have both metropolitan and non-metropolitan areas within their boundaries and based on where the applicant lives, must apply the appropriate Column. If the WDB has chosen to use only one column, it must use the non-metro or lowest amount.

## Definitions

### Disadvantaged Youth

- An individual who is age 16 through 21, who received an income, or is a member of a family that received a total family income, that, in relation to family size, does not exceed the higher of –
  1. The poverty line; or
  2. 70% of the LLSIL.

### Disadvantaged Adult

- An adult who received an income, or is a member of a family that received an income, that, in relation to family size, does not exceed the higher of –
  1. The poverty line; or
  2. 70% of the LLSIL.

### Family

- Two or more persons related by blood, marriage, or decree of court, who are living in a single residence, and are included in one or more of the following categories:
  1. A husband, wife, and dependent children.
  2. A parent or guardian and dependent children.
  3. A husband and wife.

### Low-income Individual pertaining to LLSIL and Poverty line

- An individual who received an income, or is a member of a family that received a total family income, for the 6-month period prior to application for the program involved (exclusive of unemployment compensation, child support payments, cash payments under a Federal, State, or local income-based public assistance program, and old-age and survivors insurance benefits received under section 202 of the Social Security Act that, in relation to family size, does not exceed the higher of –
  1. The poverty line, for an equivalent period not;
  2. 70% of the LLSIL, for an equivalent period.

**LLSIL**

- Income level (adjusted for regional, metropolitan, urban and rural differences and family size) determined annually by the Secretary of DOL based on the most recent lower living family budget issued by the Secretary.

**Automated System Support for Employment and Training (ASSET) Reporting**

*For use with Youth, the following required fields are to be completed:*

In ASSET Manage Programs, Title 1 Youth tab:

1. "Enter Family Size"
2. "Income Previous Six Months":  
Select the appropriate choice from the dropdown menu: At or Below Federal Poverty Level (FPL), At or Below LLSIL, or Not Low Income.

*For use with Adults, the following required fields are to be completed:*

In ASSET Manage Programs, Title 1 Adult tab:

1. "Enter Family Size"
2. "Income Previous Six Months":  
Select the appropriate choice from the dropdown menu: At or Below FPL, At or Below LLSIL, or Not Low Income.

**Action Required**

Review and use these updated LLSIL guidelines to determine low income eligibility for youth and adults for certain services as appropriate and necessary in your area.

**Questions and/or Technical Assistance and Training**

If you need additional information regarding this policy, please contact the Local Program Liaison assigned to your area.

An electronic version of WIA Policy 13-08 is available at: <http://dwd.wisconsin.gov/wia/policy.htm>