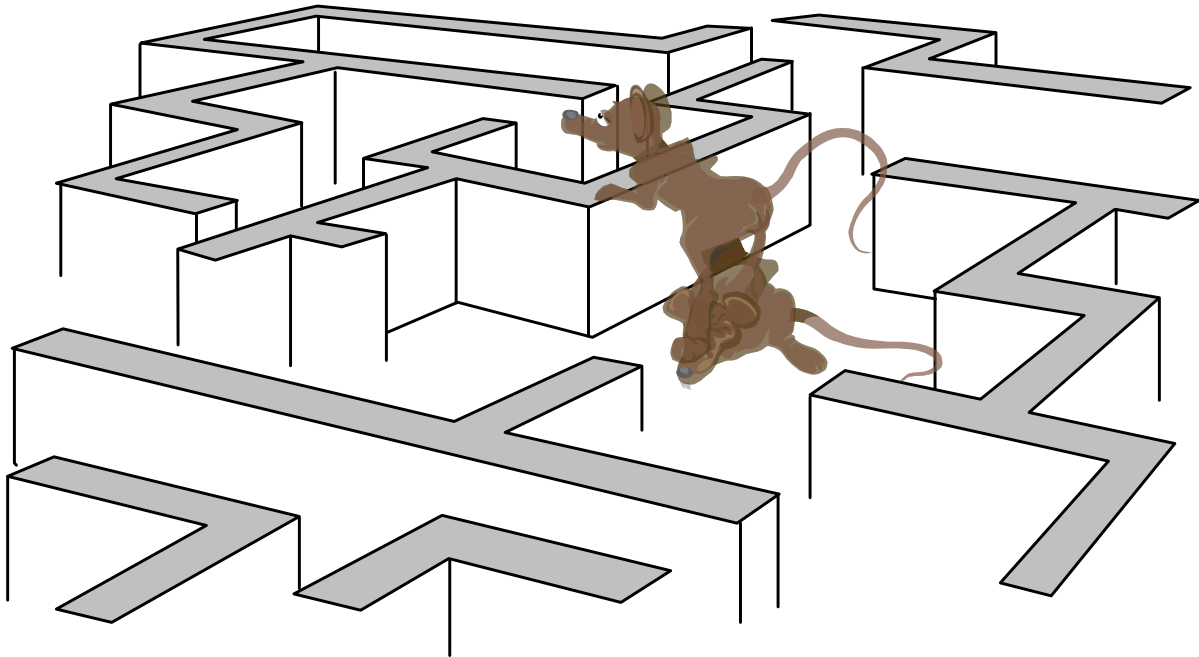


**DRAFT  
WIA TITLE 1  
PERFORMANCE MEASURE MAP**

**A Guide to Performance Reporting and the ASSET System**



**DEVELOPED BY:  
State of Wisconsin  
Division of Employment & Training  
Bureau of Workforce Training**

**April 2008  
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## **How to Use this Map**

The WIA Title 1 Performance Measure Map is a tool for analyzing WIA Title 1 performance measure results by individual participant and checking case records during program participation, at exit and in the post-exit performance measure quarters. The Map is designed to show WDB staff and local service providers where the performance related data resides in the Automated Systems Support for Employment and Training (ASSET) reporting system.

The Map is arranged by performance measure. Each U.S. DOL performance measure is presented and includes three tables that show:

- Numerator criteria and where reported in ASSET,
- Denominator criteria and where reported in ASSET, and
- Performance measure time periods by quarter and program year.

The Map assumes that an individual is only receiving services under one WIA Title 1 program area (Adult, Dislocated Worker or Youth). When participants receive services paid for by more than one program area or partner programs that are tracked in ASSET, they are counted in each fund source's performance measures as applicable.

## **All Youth Performance Measures (Youth Common Measures)**

In April 2005, U.S. DOL established three new Youth Program measures that apply to youth ages 14 - 21 who receive services under the WIA Title 1 Youth Program. This map includes the three new Youth measures. Case managers are expected to report this information in ASSET in the places indicated on each applicable table. Negotiations are expected to occur sometime after July 1, 2008.

**Adult Entered Employment Rate**

*Of those who are not employed at the date of participation:*

Number of adults who are employed in the first quarter after exit divided by the number of adults who exit during the quarter.

**What do I look for?**

**Numerator**

<b>Component</b>	<b>ASSET Location</b>
Received a staff-assisted service funded by the WIA Title 1 Adult program	ASSET Manage Services, Title 1 Adult, Service Type, Actual Start Date and Fund Source
Exited during the report period	ASSET Manage Exits (See table below for report period timetable)
Not employed at Title 1 participation	ASSET Manage Programs, General Program Summary
Employed in the 1st quarter after exit	UI Wage Record, FEDES, or ASSET- Manage Follow-Up, Follow Up Service, Supplemental Federal Reporting - Verification Status
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, or family care at exit	ASSET Manage Exits, Exclusion Reason
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, or family care in the 1st, 2nd or 3rd quarter after exit	ASSET Manage Follow Up, Entered Employment Overview, Exclusion Reason

**Denominator**

<b>Component</b>	<b>ASSET Location</b>
Received a staff-assisted service funded by the WIA Title 1 Adult program	ASSET Manage Services, Title 1 Adult, Service Type, Actual Start Date and Fund Source
Exited during the report period	ASSET Manage Exits (See table below for report period timetable)
Not employed at Title 1 participation	ASSET Manage Programs, General Program Summary
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, or family care at exit	ASSET Manage Exits, Exclusion Reason
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, or family care in the 1st, 2nd or 3rd quarter after exit	ASSET Manage Follow Up, Entered Employment Overview, Exclusion Reason

**REPORT PERIOD TIMETABLE**

<b>Program Year</b>	<b>Quarterly Report</b>	<b>Report period (Participant exited during this time period)</b>
<b>PY08</b>	4 <sup>th</sup> Quarter	October 1, 2007 – September 30, 2008
	3 <sup>d</sup> Quarter	October 1, 2007 – June 30, 2008
	2 <sup>nd</sup> Quarter	October 1, 2007 – March 31, 2008
	1 <sup>st</sup> Quarter	October 1, 2007 – December 31, 2007
<b>PY07</b>	4 <sup>th</sup> Quarter	October 1, 2006 – September 30, 2007
	3 <sup>d</sup> Quarter	October 1, 2006 – June 30, 2007
	2 <sup>nd</sup> Quarter	October 1, 2006 – March 31, 2007
	1 <sup>st</sup> Quarter	October 1, 2006 – December 31, 2006

**Adult Employment Retention Rate**

Number of adults who are employed in the first, second **and** third quarters after exit divided by the number of adults who exit during the quarter.

**What do I look for?**

**Numerator**

<b>Component</b>	<b>ASSET Location</b>
Received a staff-assisted service funded by the WIA Title 1 Adult program	ASSET Manage Services, Title 1 Adult, Service Type, Actual Start Date and Fund Source
Exited during the report period	ASSET Manage Program Exits (See table below for report period timetable)
Employed in 1 <sup>st</sup> quarter after exit	UI Wage Record; FEDES; ASSET Manage Follow-Up, Follow Up Service, 1 <sup>st</sup> Quarter Tab Supplemental Federal Reporting - Verification Status
Employed in 2 <sup>nd</sup> quarter after exit	UI Wage Record; FEDES; ASSET Manage Follow-Up, Follow Up Service, 2 <sup>nd</sup> Quarter Tab Supplemental Federal Reporting - Verification Status
Employed in 3 <sup>rd</sup> quarter after exit	UI Wage Record, FEDES; ASSET Manage Follow-Up, Follow Up Service, 3 <sup>rd</sup> Quarter Tab Supplemental Federal Reporting - Verification Status
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, or family care at exit	ASSET Manage Exits, Exclusion Reason
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, or family care in the 1st, 2nd or 3rd quarter after exit	ASSET Manage Follow Up, Entered Employment Overview, Exclusion Reason

**Denominator**

<b>Component</b>	<b>ASSET Location</b>
Received a staff-assisted service funded by the WIA Title 1 Adult program	ASSET Manage Services, Title 1 Adult, Service Type, Actual Start Date and Fund Source
Exited during the report period	ASSET Manage Exits (See table below for report period timetable)
Employed in 1 <sup>st</sup> quarter after exit	UI Wage Record, FEDES or ASSET Manage Follow-Up, Follow Up Service, 3 <sup>rd</sup> Quarter Tab Supplemental Federal Reporting, Verification Status
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, or family care at exit	ASSET Manage Exits, Exclusion Reason
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, or family care in the 1st, 2nd or 3rd quarter after exit	ASSET Manage Follow Up, Entered Employment Overview, Exclusion Reason

**REPORT PERIOD TIMETABLE**

<b>Program Year</b>	<b>Quarterly Report</b>	<b>Report period (Participant exited during this time period)</b>
<b>PY08</b>	4 <sup>th</sup> Quarter	April 1, 2007 – March 31, 2008
	3 <sup>rd</sup> Quarter	April 1, 2007 – December 31, 2007
	2 <sup>nd</sup> Quarter	April 1, 2007 – September 30, 2007
	1 <sup>st</sup> Quarter	April 1, 2007– June 30, 2007
<b>PY07</b>	4 <sup>th</sup> Quarter	April 1, 2006 – March 31, 2007
	3 <sup>rd</sup> Quarter	April 1, 2006 – December 31, 2006
	2 <sup>nd</sup> Quarter	April 1, 2006 – September 30, 2006
	1 <sup>st</sup> Quarter	April 1, 2006– June 30, 2006

**Adult Average Earnings**

Of those who are employed in the first, second **and** third quarters after exit:

Total earnings in the second quarter + total earnings in the third quarter after exit divided by the number of participants who exit during the quarter.

**What do I look for?**

**Numerator**

<b>Component</b>	<b>ASSET Location</b>
Received a staff-assisted service funded by the WIA Title 1 Adult program	ASSET Manage Services, Title 1 Adult, Service Type, Actual Start Date and Fund Source
Exited during the report period	ASSET Manage Exits (See table below for report period timetable)
Employed in 1 <sup>st</sup> quarter after exit	UI Wage Record
Earnings in 2 <sup>nd</sup> and 3 <sup>rd</sup> quarters after exit	UI Wage Record
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, or family care at exit	ASSET Manage Exits, Exclusion Reason
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, or family care in the 1st, 2nd or 3rd quarter after exit.	ASSET Manage Follow Up, Entered Employment Overview, Exclusion Reason

**Denominator**

<b>Component</b>	<b>ASSET Location</b>
Received a staff-assisted service funded by the WIA Title 1 Adult program	ASSET Manage Services, Title 1 Adult, Service Type, Actual Start Date and Fund Source
Exited during the report period	ASSET Manage Exits (See table below for report period timetable)
Employed in the 1 <sup>st</sup> , 2 <sup>nd</sup> and 3 <sup>rd</sup> quarter after exit	UI Wage Record
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, or family care at exit	ASSET Manage Exits, Exclusion Reason
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, or family care in the 1st, 2nd or 3rd quarter after exit	ASSET Manage Follow Up, Entered Employment Overview, Exclusion Reason
<i>Note: If employment in any post-exit quarter is the result of supplemental employment data reported in ASSET, the participant is excluded from this measure.</i>	

**REPORT PERIOD TIMETABLE**

<b>Program Year</b>	<b>Quarterly Report</b>	<b>Report period (Participant exited during this time period)</b>
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<b>PY07</b>	4 <sup>th</sup> Quarter	April 1, 2006 – March 31, 2007
	3 <sup>rd</sup> Quarter	April 1, 2006 – December 31, 2006
	2 <sup>nd</sup> Quarter	April 1, 2006 – September 30, 2006
	1 <sup>st</sup> Quarter	April 1, 2006– June 30, 2006

**Adult Employment and Credential/Certificate Rate**

*Of adults who received training services:*

Number of adults who were employed in the first quarter after exit and received a credential/certificate by the end of the third quarter after exit divided by the number of adults who exit during the quarter.

**What do I look for?**

**Numerator**

<b>Component</b>	<b>ASSET LOCATION</b>
Received a staff-assisted service funded by the WIA Title 1 Adult program	ASSET Manage Services, Title 1 Adult, Service Type, Actual Start Date and Fund Source
Received a training service	ASSET Manage Services, Training Services <i>except Adult Education and Literacy and Remedial Education (TAA)</i>
Exit during the report period	ASSET Manage Exits (See table below for report period timetable)
Employed in 1 <sup>st</sup> quarter after exit	UI Wage Record; FEDES; ASSET Manage Follow-Ups, Follow Up Status, 1 <sup>st</sup> quarter tab, Supplemental Federal Reporting - Verification Status.
Credential/certificate attained	ASSET Manage Follow Ups, Follow Up Credential, Attainment Date
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, or family care at exit	ASSET Manage Exits, Exclusion Reason
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, or family care in the 1st, 2nd or 3rd quarter after exit	ASSET Manage Follow Up, Entered Employment Overview, Exclusion Reason

**Denominator**

<b>Component</b>	<b>ASSET LOCATION</b>
Received a staff-assisted service funded by the WIA Title 1 Adult program	ASSET Manage Services, Title 1 Adult, Service Type, Actual Start Date and Fund Source
Exited in the report period	ASSET Manage Exits (See table below for report period timetable)
Received a training service	ASSET Manage Services
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, or family care at exit	ASSET Manage Exits, Exclusion Reason
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, or family care in the 1st, 2nd or 3rd quarter after exit	ASSET Manage Follow Up, Entered Employment Overview, Exclusion Reason

**REPORT PERIOD TIMETABLE**

<b>Program Year</b>	<b>Quarterly Report</b>	<b>Report period (Participant exited during this time period)</b>
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	2 <sup>nd</sup> Quarter	October 1, 2007 – March 31, 2008
	1 <sup>st</sup> Quarter	October 1, 2007 – December 31, 2007
<b>PY07</b>	4 <sup>th</sup> Quarter	October 1, 2006 – September 30, 2007
	3 <sup>rd</sup> Quarter	October 1, 2006 – June 30, 2007
	2 <sup>nd</sup> Quarter	October 1, 2006 – March 31, 2007
	1 <sup>st</sup> Quarter	October 1, 2006 – December 31, 2006

**Dislocated Worker Entered Employment Rate**

*Of those who are not employed at the date of participation:*

Number of dislocated workers who are employed in the first quarter after exit divided by the number of dislocated workers who exit during the quarter.

**What do I look for?**

**Numerator**

<b>Component</b>	<b>ASSET Location</b>
Received a staff-assisted service funded by the WIA Title 1 Dislocated Worker program	ASSET Manage Services, Title 1 Dislocated Worker, Service Type, Actual Start Date and Fund Source
Exited during the report period	ASSET Manage Exits (See table below for report period timetable)
Not employed at Title 1 participation	ASSET Manage Programs, General Program Summary
Employed in the 1 <sup>st</sup> quarter after exit	UI Wage Record, FEDES, or ASSET - Manage Follow-up, Follow Up Service, Supplemental Federal Reporting - Verification Status
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, or family care at exit	ASSET Manage Exits, Exclusion Reason
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, or family care in the 1st, 2nd or 3rd quarter after exit	ASSET Manage Follow Up, Entered Employment Overview, Exclusion Reason

**Denominator**

<b>Component</b>	<b>ASSET Location</b>
Received a staff-assisted service funded by the WIA Title 1 Dislocated Worker program	ASSET Manage Services, Title 1 Dislocated Worker, Service Type, Actual Start Date and Fund Source
Exited during the report period	ASSET Manage Exits (See table below for report period timetable)
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, or family care at exit	ASSET Manage Exits, Exclusion Reason
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, or family care in the 1st, 2nd or 3rd quarter after exit	ASSET Manage Follow Up, Entered Employment Overview, Exclusion Reason

**REPORT PERIOD TIMETABLE**

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	1 <sup>st</sup> Quarter	October 1, 2007 – December 31, 2007
<b>PY07</b>	4 <sup>th</sup> Quarter	October 1, 2006 – September 30, 2007
	3 <sup>rd</sup> Quarter	October 1, 2006 – June 30, 2007
	2 <sup>nd</sup> Quarter	October 1, 2006 – March 31, 2007
	1 <sup>st</sup> Quarter	October 1, 2006 – December 31, 2006

**Dislocated Worker Employment Retention Rate**

Number of dislocated workers who are employed in the first, second **and** third quarters after exit divided by the number of dislocated workers who exit during the quarter.

**What do I look for?**

**Numerator**

<b>Component</b>	<b>ASSET Location</b>
Received a staff-assisted service funded by the WIA Title 1 Dislocated Worker program	ASSET Manage Services, Title 1 Dislocated Worker, Service Type, Actual Start Date and Fund Source
Exited during the report period	ASSET Manage Exits (See table below for report period timetable)
Employed in 1 <sup>st</sup> quarter after exit	UI Wage Record; FEDES; ASSET Manage Follow-Up, Follow Up Status, 1 <sup>st</sup> quarter tab, Supplemental Federal Reporting - Verification Status
Employed in 2 <sup>nd</sup> quarter after exit	UI Wage Record; FEDES; ASSET Manage Follow-Up, Follow Up Status, 2 <sup>nd</sup> quarter tab, Supplemental Federal Reporting - Verification Status
Employed in 3 <sup>rd</sup> quarter after exit	UI Wage Record; FEDES; ASSET Manage Follow-Up, Follow Up Status, 3 <sup>rd</sup> quarter tab, Supplemental Federal Reporting - Verification Status
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, or family care at exit	ASSET Manage Exits, Exclusion Reason
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, or family care in the 1st, 2nd or 3rd quarter after exit	ASSET Manage Follow Up, Entered Employment Overview, Exclusion Reason

**Denominator**

<b>Component</b>	<b>ASSET Location</b>
Received a staff-assisted service funded by the WIA Title 1 Dislocated Worker program	ASSET Manage Services, Title 1 Dislocated Worker, Service Type, Actual Start Date and Fund Source
Exited during the report period	ASSET Manage Exits (See table below for report period timetable)
Employed in 1 <sup>st</sup> quarter after exit	UI Wage Record; FEDES; ASSET Manage Follow-Ups, Follow Up Status, 3 <sup>rd</sup> quarter tab, Supplemental Federal Reporting.
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, or family care at exit	ASSET Manage Exits, Exclusion Reason
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, or family care in the 1st, 2nd or 3rd quarter after exit	ASSET Manage Follow Up, Entered Employment Overview, Exclusion Reason

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	2 <sup>nd</sup> Quarter	April 1, 2007 – September 30, 2007
	1 <sup>st</sup> Quarter	April 1, 2007– June 30, 2007
<b>PY07</b>	4 <sup>th</sup> Quarter	April 1, 2006 – March 31, 2007
	3 <sup>rd</sup> Quarter	April 1, 2006 – December 31, 2006
	2 <sup>nd</sup> Quarter	April 1, 2006 – September 30, 2006
	1 <sup>st</sup> Quarter	April 1, 2006– June 30, 2006

### Dislocated Worker Average Earnings

Of those who are employed in the first, second **and** third quarters after exit:

Total earnings in the second quarter + total earnings in the third quarter after exit divided by the number of participants who exit during the quarter.

#### What do I look for?

#### Numerator

Component	ASSET Location
Received a staff-assisted service funded by the WIA Title 1 Dislocated Worker program	ASSET Manage Services, Title 1 Dislocated Worker, Service Type, Actual Start Date and Fund Source
Exited during the report period	ASSET Manage Exits (See table below for report period timetable)
Employed in 1 <sup>st</sup> quarter after exit	UI Wage Record
Earnings in the 2 <sup>nd</sup> & 3 <sup>rd</sup> quarters after exit	UI Wage Record
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, or family care at exit	ASSET Manage Exits, Exclusion Reason
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, or family care in the 1st, 2nd or 3rd quarter after exit	ASSET Manage Follow Up, Entered Employment Overview, Exclusion Reason

#### Denominator

Component	ASSET Location
Received a staff-assisted service funded by the WIA Title 1 Dislocated Worker program	ASSET Manage Services, Title 1 Dislocated Worker, Service Type, Actual Start Date and Fund Source
Exited during the report period	ASSET Manage Exits (See table below for report period timetable)
Employed in 1 <sup>st</sup> , 2 <sup>nd</sup> and 3 <sup>rd</sup> quarters after exit	UI Wage Record
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, or family care at exit	ASSET Manage Exits, Exclusion Reason
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, or family care in the 1st, 2nd or 3rd quarter after exit	ASSET Manage Follow Up, Entered Employment Overview, Exclusion Reason

*Note: If employment in any post-exit quarter is the result of supplemental employment data reported in ASSET, the participant is excluded from this measure.*

#### REPORT PERIOD TIMETABLE

Program Year	Quarterly Report	Report period (Participant exited during this time period)
<b>PY08</b>	4 <sup>th</sup> Quarter	April 1, 2007 – March 31, 2008
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	3 <sup>rd</sup> Quarter	April 1, 2006 – December 31, 2006
	2 <sup>nd</sup> Quarter	April 1, 2006 – September 30, 2006
	1 <sup>st</sup> Quarter	April 1, 2006– June 30, 2006

**Dislocated Worker Employment and Credential/Certificate Rate**

*Of dislocated workers who received training services:*

Number of dislocated workers who were employed in the first quarter after exit and received a credential/certificate by the end of the third quarter after exit divided by the number of dislocated workers who exit during the quarter.

**What do I look for?**

<b>Numerator</b>	
<b>Component</b>	<b>ASSET LOCATION</b>
Received a staff-assisted service funded by the WIA Title 1 Dislocated Worker program	ASSET Manage Services, Title 1 Dislocated Worker, Service Type, Actual Start Date and Fund Source
Received a training service	ASSET Manage Services, Training Services <i>except Adult Education and Literacy and Remedial Education (TAA)</i>
Exit during the report period	ASSET Manage Exits (See table below for report period timetable)
Employed in 1 <sup>st</sup> quarter after exit	UI Wage Record; FEDES; ASSET Manage Follow-Up, Follow Up Status, 1 <sup>st</sup> quarter tab, Supplemental Federal Reporting - Verification Status
Credential/certificate attained	ASSET Manage Follow Ups, Follow Up Credential, Attainment Date
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, or family care at exit	ASSET Manage Exits, Exclusion Reason
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, or family care in the 1st, 2nd or 3rd quarter after exit	ASSET Manage Follow Up, Entered Employment Overview, Exclusion Reason

<b>Denominator</b>	
<b>Component</b>	<b>ASSET LOCATION</b>
Received a staff-assisted service funded by the WIA Title 1 Dislocated Worker program	ASSET Manage Services, Title 1 Dislocated Worker, Service Type, Actual Start Date and Fund Source
Exited in the report period	ASSET Manage Exits (See table below for report period timetable)
Received a training service	ASSET Manage Services
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, or family care at exit	ASSET Manage Exits, Exclusion Reason
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, or family care in the 1st, 2nd or 3rd quarter after exit	ASSET Manage Follow Up, Entered Employment Overview, Exclusion Reason

**REPORT PERIOD TIMETABLE**

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	1 <sup>st</sup> Quarter	October 1, 2007 – December 31, 2007
<b>PY07</b>	4 <sup>th</sup> Quarter	October 1, 2006 – September 30, 2007
	3 <sup>rd</sup> Quarter	October 1, 2006 – June 30, 2007
	2 <sup>nd</sup> Quarter	October 1, 2006 – March 31, 2007
	1 <sup>st</sup> Quarter	October 1, 2006 – December 31, 2006

**Older Youth Entered Employment Rate (Age 19 - 21)**

*Of those who are not employed at participation and who are not enrolled in post-secondary education or advanced training in the first quarter after exit:*

Number of older youth who have entered employment by the end of the first quarter after exit divided by the number of older youth who exit during the quarter.

**What do I look for?**

**Numerator**

<b>Component</b>	<b>ASSET Location</b>
Received a program element funded by the WIA Title 1 Youth program	ASSET Manage Services, Title 1 Youth, Service Type, Actual Start Date and Fund Source
Exited during the report period	ASSET Manage Exits (See table below for report period timetable)
Not employed at Title 1 participation	ASSET Manage Programs, General Program Summary
Entered employment by the end of the 1 <sup>st</sup> quarter after exit	UI Wage Record; FEDES; ASSET Manage Follow-Up, Follow Up Status, 1 <sup>st</sup> quarter tab, Supplemental Federal Reporting - Verification Status
Not in post-secondary or advanced training in the 1 <sup>st</sup> quarter after exit	ASSET Manage Follow Up, Follow Up Status 1 <sup>st</sup> quarter, Youth Placement/Retention
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program at exit	ASSET Manage Exits, Exclusion Reason
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program in the 1st, 2nd or 3rd quarter after exit	ASSET Manage Follow Up, Entered Employment Overview, Exclusion Reason
<i>Note: Case Management, Individual Service Strategy and Assessment (Design Framework activities) are not "program elements".</i>	

**Denominator**

<b>Component</b>	<b>ASSET Location</b>
Received a program element funded by the WIA Title 1 Youth program	ASSET Manage Services, Title 1 Youth, Service Type, Actual Start Date and Fund Source
Exited during the report period	ASSET Manage Exits (See table below for report period timetable)
Not employed at Title 1 participation	ASSET Manage Programs, General Program Summary
Not in post-secondary education or advanced training in 1 <sup>st</sup> quarter after exit.	ASSET Manage Follow Ups, Follow Up Status 1 <sup>st</sup> quarter, Youth Placement/Retention
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program at exit	ASSET Manage Exits, Exclusion Reason
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program in first, second or third quarter after exit	ASSET Manage Follow Up, Entered Employment Overview, Exclusion Reason

**REPORT PERIOD TIMETABLE**

<b>Program Year</b>	<b>Quarterly Report</b>	<b>Report period (Participant exited during this time period)</b>
<b>PY08</b>	4 <sup>th</sup> Quarter	October 1, 2007 – September 30, 2008
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<b>PY07</b>	4 <sup>th</sup> Quarter	October 1, 2006 – September 30, 2007
	3 <sup>rd</sup> Quarter	October 1, 2006 – June 30, 2007
	2 <sup>nd</sup> Quarter	October 1, 2006 – March 31, 2007
	1 <sup>st</sup> Quarter	October 1, 2006 – December 31, 2006

**Older Youth Employment Retention Rate (Age 19 - 21)**

*Of those who are employed in the first quarter after exit, and who are not enrolled in post-secondary education or advanced training in the third quarter after exit:*

The number of older youth who are employed in the third quarter after exit divided by the number of older youth who exit during the quarter.

**What do I look for?**

**Numerator**

<b>Component</b>	<b>ASSET Location</b>
Received a program element funded by the WIA Title 1 Youth program	ASSET Manage Services, Title 1 Youth, Service Type, Actual Start Date and Fund Source
Exited during the report period	ASSET Manage Exits (See table below for report period timetable)
Employed in 1 <sup>st</sup> quarter after exit	UI Wage Record; FEDES; ASSET Manage Follow-Up, Follow Up Status, 1 <sup>st</sup> quarter tab, Supplemental Federal Reporting - Verification Status
Employed in 3 <sup>rd</sup> quarter after exit	UI Wage Record; FEDES; ASSET Manage Follow-Up, Follow Up Status, 3 <sup>rd</sup> quarter tab, Supplemental Federal Reporting - Verification Status
Not in post-secondary education or advanced training in the 3 <sup>rd</sup> quarter after exit	ASSET Manage Follow Up, Follow Up status 3 <sup>rd</sup> Quarter, Youth Placement/Retention
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program at exit	ASSET Manage Exits, Exclusion Reason
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program in the 1st, 2nd or 3rd quarter after exit	ASSET Manage Follow Up, Entered Employment Overview, Exclusion Reason
<i>Note: Case Management, Individual Service Strategy and Assessment (Design Framework activities) are not "program elements".</i>	

**Denominator**

<b>Component</b>	<b>ASSET Location</b>
Received a program element funded by the WIA Title 1 Youth program	ASSET Manage Services, Title 1 Youth, Service Type, Actual Start Date and Fund Source
Exited during the report period	ASSET Manage Exits (See table below for report period timetable)
Employed in 1 <sup>st</sup> quarter after exit	UI Wage Record; FEDES; ASSET Manage Follow-Up, Follow Up Status, 1 <sup>st</sup> quarter tab, Supplemental Federal Reporting - Verification Status
Not in post-secondary education or advanced training in the 3 <sup>rd</sup> quarter after exit	ASSET Manage Follow Up, Follow Up status 3 <sup>rd</sup> Quarter, Youth Placement/Retention
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program at exit	ASSET Manage Exits, Exclusion Reason
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program in the 1st, 2nd or 3rd quarter after exit	ASSET Manage Follow Up, Entered Employment Overview, Exclusion Reason

**REPORT PERIOD TIMETABLE**

<b>Program Year</b>	<b>Quarterly Report</b>	<b>Report period (Participant exited during this time period)</b>
<b>PY08</b>	4 <sup>th</sup> Quarter	April 1, 2007 – March 31, 2008
	3 <sup>rd</sup> Quarter	April 1, 2007 – December 31, 2007
	2 <sup>nd</sup> Quarter	April 1, 2007 – September 30, 2007
	1 <sup>st</sup> Quarter	April 1, 2007– June 30, 2007
<b>PY07</b>	4 <sup>th</sup> Quarter	April 1, 2006 – March 31, 2007
	3 <sup>rd</sup> Quarter	April 1, 2006 – December 31, 2006
	2 <sup>nd</sup> Quarter	April 1, 2006 – September 30, 2006
	1 <sup>st</sup> Quarter	April 1, 2006– June 30, 2006

**Older Youth Earnings Change (Age 19 - 21)**

*Of those who are employed in the first quarter after exit and who are not enrolled in post-secondary education or advanced training in the third quarter after exit:*

The total post-program earnings (earnings in quarter 2 + quarter 3 after exit) minus pre-program earnings (earnings in quarter 2 + quarter 3 prior to participation) divided by the number of older youth who exit during the quarter.

**What do I look for?**

**Numerator**

<b>Component</b>	<b>ASSET Location</b>
Received a program element funded by the WIA Title 1 Youth program	ASSET Manage Services, Title 1 Youth, Service Type, Actual Start Date and Fund Source
Exited during the report period	ASSET Manage Exits (See table below for report period timetable)
Employed in 1 <sup>st</sup> quarter after exit	UI Wage Record
Not enrolled in post-secondary education or advanced training in the 3 <sup>rd</sup> quarter after exit	ASSET Manage Follow Up, Follow Up Status 3 <sup>rd</sup> Quarter, Youth Placement/Retention
Pre program earnings in 2 <sup>nd</sup> and 3 <sup>rd</sup> quarters prior to participation	UI Wage Record
Post program earnings in 2 <sup>nd</sup> & 3 <sup>rd</sup> quarters after exit	UI Wage Record
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program at exit	ASSET Manage Exits, Exclusion Reason
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program in the 1st, 2nd or 3rd quarter after exit	ASSET Manage Follow Up, Entered Employment Overview, Exclusion Reason
<i>Note: Case Management, Individual Service Strategy and Assessment (Design Framework activities) are not "program elements".</i>	

**Denominator**

<b>Component</b>	<b>ASSET Location</b>
Received a program element funded by the WIA Title 1 Youth program	ASSET Manage Services, Title 1 Youth, Service Type, Actual Start Date and Fund Source
Exited during the report period	ASSET Manage Exits (See table below for report period timetable)
Employed in 1 <sup>st</sup> quarter after exit	UI Wage Record
Not enrolled in post-secondary education or advanced training in the 3 <sup>rd</sup> quarter after exit	ASSET Manage Follow Up, Follow Up Status 3 <sup>rd</sup> Quarter, Youth Placement/Retention
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program at exit	ASSET Manage Exits, Exclusion Reason
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program in first, second or third quarter after exit	ASSET Manage Follow Up, Entered Employment Overview, Exclusion Reason
<i>Note: If employment in any post-exit quarter is the result of supplemental employment data reported in ASSET, the participant is excluded from this measure.</i>	

**REPORT PERIOD TIMETABLE**

<b>Program Year</b>	<b>Quarterly Report</b>	<b>Report period (Participant exited during this time period)</b>
<b>PY08</b>	4 <sup>th</sup> Quarter	April 1, 2007 – March 31, 2008
	3 <sup>rd</sup> Quarter	April 1, 2007 – December 31, 2007
	2 <sup>nd</sup> Quarter	April 1, 2007 – September 30, 2007
	1 <sup>st</sup> Quarter	April 1, 2007– June 30, 2007
<b>PY07</b>	4 <sup>th</sup> Quarter	April 1, 2006 – March 31, 2007
	3 <sup>rd</sup> Quarter	April 1, 2006 – December 31, 2006
	2 <sup>nd</sup> Quarter	April 1, 2006 – September 30, 2006
	1 <sup>st</sup> Quarter	April 1, 2006– June 30, 2006

**Older Youth Certificate/Credential Attainment Rate (Age 19 - 21)**

The number of older youth who are in employment, post-secondary education, or advanced training in the first quarter after exit and received a certificate/credential by the end of the third quarter after exit divided by the number of older youth who exit during the quarter.

**What do I look for?**

**Numerator**

<b>Component</b>	<b>ASSET LOCATION</b>
Received a program element funded by the WIA Title 1 Youth program	ASSET Manage Services, Title 1 Youth, Service Type, Actual Start Date and Fund Source
In employment, post-secondary education, or advanced training in the 1 <sup>st</sup> quarter after exit	UI Wage Record; FEDES; ASSET Manage Follow Ups, Follow Up Status 1 <sup>st</sup> quarter, Youth Placement/Retention, Supplemental Federal Reporting - Verification Status
Exit during the report period	ASSET Manage Exits (See table below for report period timetable)
Certificate/Credential attained	ASSET Manage Follow Up, Follow Up Credentials, Attainment Date
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program at exit	ASSET Manage Exits, Exclusion Reason
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program in the 1st, 2nd or 3rd quarter after exit	ASSET Manage Follow Up, Entered Employment Overview, Exclusion Reason
<i>Note: Case Management, Individual Service Strategy and Assessment (Design Framework activities) are not "program elements".</i>	

**Denominator**

<b>Component</b>	<b>ASSET LOCATION</b>
Received a program element funded by the WIA Title 1 Youth program	ASSET Manage Services, Title 1 Youth, Service Type, Actual Start Date and Fund Source
Exited in the report period	ASSET Manage Exits (See table below for report period timetable)
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program at exit	ASSET Manage Exits, Exclusion Reason
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program in the 1st, 2nd or 3rd quarter after exit	ASSET Manage Follow Up, Entered Employment Overview, Exclusion Reason

**REPORT PERIOD TIMETABLE**

<b>Program Year</b>	<b>Quarterly Report</b>	<b>Report period (Participant exited during this time period)</b>
<b>PY08</b>	4 <sup>th</sup> Quarter	October 1, 2007 – September 30, 2008
	3 <sup>rd</sup> Quarter	October 1, 2007 – June 30, 2008
	2 <sup>nd</sup> Quarter	October 1, 2007 – March 31, 2008
	1 <sup>st</sup> Quarter	October 1, 2007 – December 31, 2007
<b>PY07</b>	4 <sup>th</sup> Quarter	October 1, 2006 – September 30, 2007
	3 <sup>rd</sup> Quarter	October 1, 2006 – June 30, 2007
	2 <sup>nd</sup> Quarter	October 1, 2006 – March 31, 2007
	1 <sup>st</sup> Quarter	October 1, 2006 – December 31, 2006

**Younger Youth Skill Attainment Rate (Age 14 - 18)**

*Of all in-school youth and any out-of-school youth assessed to be in need of basic skills, work readiness, skills, and/or occupational skills:*

Total number of basic skills attained by younger youth plus number of work readiness skills goals attained by youth plus number of occupational skills goals attained by younger youth divided by the total number of basic skills goals plus the number of work readiness skills goals plus the number of occupational skills goals set.

**What do I look for?**

**Numerator**

<b>Component</b>	<b>ASSET LOCATION</b>
Received a program element funded by the WIA Title 1 Youth program	ASSET Manage Services, Title 1 Youth, Service Type, Actual Start Date and Fund Source
Skill goal set (up to 3 can be counted for performance in a program year)	ASSET Manage Employability Plan, Goal Type, Goal Set Date
Goal counts for performance	ASSET Manage Employability Plan, Performance Related Goal
Goal is attained	ASSET Manage Employability Plan, Goal Status
Attainment date is within the report period	ASSET Manage Employability Plan (See table below for report period timetable)
Attainment date is within one year of the goal's set date	ASSET Manage Employability Plan, Goal Set Date plus 1 year
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program at exit	ASSET Manage Exits, Exclusion Reason
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program in the 1st, 2nd or 3rd quarter after exit	ASSET Manage Follow Up, Entered Employment Overview, Exclusion Reason
<i>Note: Case Management, Individual Service Strategy and Assessment (Design Framework activities) are not "program elements".</i>	

**Denominator**

<b>Component</b>	<b>ASSET LOCATION</b>
Skill goal set (up to 3 can be counted for performance in a program year)	ASSET Manage Employability Plan, Goal Type, Goal Set Date
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program at exit	ASSET Manage Exits, Exclusion Reason
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program in the 1st, 2nd or 3rd quarter after exit	ASSET Manage Follow Up, Entered Employment Overview, Exclusion Reason

**REPORT PERIOD TIMETABLE**

<b>Program Year</b>	<b>Quarterly Report</b>	<b>Report period (Goal is set and/or attained during the report period)</b>
<b>PY08</b>	4 <sup>th</sup> Quarter	April 1, 2008 – March 31, 2009
	3 <sup>rd</sup> Quarter	April 1, 2008 – December 31, 2008
	2 <sup>nd</sup> Quarter	April 1, 2008 – September 30, 2008
	1 <sup>st</sup> Quarter	April 1, 2008 – June 30, 2008
<b>PY07</b>	4 <sup>th</sup> Quarter	April 1, 2007 – March 31, 2008
	3 <sup>rd</sup> Quarter	April 1, 2007 – December 31, 2007
	2 <sup>nd</sup> Quarter	April 1, 2007 – September 30, 2007
	1 <sup>st</sup> Quarter	April 1, 2007 – June 30, 2007

**Younger Youth Diploma or Equivalent Rate (Age 14 - 18)**

*Of those who register without a diploma or equivalent:*

Number of younger youth who attained secondary school diploma or equivalent by the end of the first quarter after exit divided by the number of younger youth who exit during the quarter (except those still in secondary school at exit).

**What do I look for?**

**Numerator**

<b>Component</b>	<b>ASSET LOCATION</b>
Received a program element funded by the WIA Title 1 Youth program	ASSET Manage Services, Title 1 Youth, Service Type, Actual Start Date and Fund Source
Exited in the report period	ASSET Manage Exits (See table below for report period timetable)
Enrolled without a diploma or equivalent	ASSET Manage Programs, General Program Summary, Education Status
Attained secondary school diploma or equivalent by the end of the 1 <sup>st</sup> quarter after exit	ASSET Manage Follow Up, Follow Up Credential, Credential Attained
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program at exit	ASSET Manage Exits, Exclusion Reason
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program in the 1st, 2nd or 3rd quarter after exit	ASSET Manage Follow Up, Entered Employment Overview, Exclusion Reason
<i>Note: Case Management, Individual Service Strategy and Assessment (Design Framework activities) are not "program elements".</i>	

**Denominator**

<b>Component</b>	<b>ASSET LOCATION</b>
Received a program element funded by the WIA Title 1 Youth program	ASSET Manage Services, Title 1 Youth, Service Type, Actual Start Date and Fund Source
Exited in the report period	ASSET Manage Exits (See table below for report period timetable)
Enrolled without a diploma or equivalent	ASSET Manage Programs, General Program Summary, Education Status
Not in secondary school at exit	ASSET Manage Exits, Education Status at Exit
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program at exit	ASSET Manage Exits, Exclusion Reason
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program in the 1st, 2nd or 3rd quarter after exit	ASSET Manage Follow Up, Entered Employment Overview, Exclusion Reason.

**REPORT PERIOD TIMETABLE**

<b>Program Year</b>	<b>Quarterly Report</b>	<b>Report period (Participant exited during this time period)</b>
<b>PY08</b>	4 <sup>th</sup> Quarter	April 1, 2008 – March 31, 2009
	3 <sup>rd</sup> Quarter	April 1, 2008 – December 31, 2008
	2 <sup>nd</sup> Quarter	April 1, 2008 – September 30, 2008
	1 <sup>st</sup> Quarter	April 1, 2008 – June 30, 2008
<b>PY07</b>	4 <sup>th</sup> Quarter	April 1, 2007 – March 31, 2008
	3 <sup>rd</sup> Quarter	April 1, 2007 – December 31, 2007
	2 <sup>nd</sup> Quarter	April 1, 2007 – September 30, 2007
	1 <sup>st</sup> Quarter	April 1, 2007 – June 30, 2007

**Younger Youth Retention Rate (Age 14 - 18)**

Number of younger youth found in one of the following categories in the third quarter after exit:

- Post secondary education
- Advanced training
- Employment
- Military service
- Qualified apprenticeship

Divided by the number of younger youth who exit during the quarter (except those still in secondary school at exit).

**What do I look for?**

**Numerator**

<b>Component</b>	<b>ASSET LOCATION</b>
Received a program element funded by the WIA Title 1 Youth program	ASSET Manage Services, Title 1 Youth, Service Type, Actual Start Date and Fund Source
Exited in the report period	ASSET Manage Exits (See table below for report period timetable)
Found in one of the above-identified categories	UI Wage Record; FEDES; ASSET Manage Follow Ups, 3 <sup>rd</sup> Quarter, Youth Placement/Retention, Supplemental Federal Reporting - Verification Status
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program at exit	ASSET Manage Exits, Exclusion Reason
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program in the 1st, 2nd or 3rd quarter after exit	ASSET Manage Follow Up, Entered Employment Overview, Exclusion Reason
<i>Note: Case Management, Individual Service Strategy and Assessment (Design Framework activities) are not "program elements".</i>	

**Denominator**

<b>Component</b>	<b>ASSET LOCATION</b>
Received a program element funded by the WIA Title 1 Youth program	ASSET Manage Services, Title 1 Youth, Service Type, Actual Start Date and Fund Source
Exited in the report period	ASSET Manage Exits (See table below for report period timetable)
Not in secondary school at exit	ASSET Manage Exits, Education Status at Exit
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program at exit	ASSET Manage Exits, Exclusion Reason
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program in the 1st, 2nd or 3rd quarter after exit	ASSET Manage Follow Up, Entered Employment Overview, Exclusion Reason

**REPORT PERIOD TIMETABLE**

<b>Program Year</b>	<b>Quarterly Report</b>	<b>Report period (Participant exited during this time period)</b>
<b>PY08</b>	4 <sup>th</sup> Quarter	April 1, 2007 – March 31, 2008
	3 <sup>rd</sup> Quarter	April 1, 2007 – December 31, 2007
	2 <sup>nd</sup> Quarter	April 1, 2007 – September 30, 2007
	1 <sup>st</sup> Quarter	April 1, 2007 – June 30, 2007
<b>PY07</b>	4 <sup>th</sup> Quarter	April 1, 2006 – March 31, 2007
	3 <sup>rd</sup> Quarter	April 1, 2006 – December 31, 2006
	2 <sup>nd</sup> Quarter	April 1, 2006 – September 30, 2006
	1 <sup>st</sup> Quarter	April 1, 2006 – June 30, 2006

**All Youth Placement in Employment or Education (Age 14 - 21)**

*Of those who are not in post-secondary education or employment (including the military) at the date of participation:*

The number of youth who are in employment (including the military) or enrolled in post-secondary education and/or advanced training/occupational skills training in the first quarter after exit divided by the number of youth who exit during the quarter.

**What do I look for?**

**Numerator**

<b>Component</b>	<b>ASSET LOCATION</b>
Received a program element funded by the WIA Title 1 Youth program	ASSET Manage Services, Title 1 Youth, Service Type, Actual Start Date and Fund Source
Not in post-secondary education or employment at the date of participation	Manage Programs, General Program Summary, Education Status & Employment Status
Exited in the report period	ASSET Manage Exits (See table below for report period timetable)
Employed or enrolled in post-secondary education, advanced training or occupational skills training in the first quarter after exit	UI Wage Record; FEDES; ASSET Manage Follow Ups, 1st Quarter, Youth Placement/Retention, Supplemental Federal Reporting - Verification Status
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program at exit	ASSET Manage Exits, Exclusion Reason
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program in the 1st, 2nd or 3rd quarter after exit	ASSET Manage Follow Up, Entered Employment Overview, Exclusion Reason
<i>Note: Case Management, Individual Service Strategy and Assessment (Design Framework activities) are not "program elements".</i>	

**Denominator**

<b>Component</b>	<b>ASSET LOCATION</b>
Received a program element funded by the WIA Title 1 Youth program	ASSET Manage Services, Title 1 Youth, Service Type, Actual Start Date and Fund Source
Not in post-secondary education or employment at the date of participation	Manage Programs, General Program Summary, Education Status & Employment Status
Exited in the report period	ASSET Manage Exits (See table below for report period timetable)
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program at exit	ASSET Manage Exits, Exclusion Reason
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program in the 1st, 2nd or 3rd quarter after exit	ASSET Manage Follow Up, Entered Employment Overview, Exclusion Reason

**REPORT PERIOD TIMETABLE**

<b>Program Year</b>	<b>Quarterly Report</b>	<b>Report period (Participant exited during this time period)</b>
<b>PY08</b>	4 <sup>th</sup> Quarter	October 1, 2007 - September 30, 2008
	3 <sup>rd</sup> Quarter	October 1, 2007 - June 30, 2008
	2 <sup>nd</sup> Quarter	October 1, 2007 - March 31, 2008
	1 <sup>st</sup> Quarter	October 1, 2007 - December 31, 2007
<b>PY07</b>	4 <sup>th</sup> Quarter	October 1, 2006 - September 30, 2007
	3 <sup>rd</sup> Quarter	October 1, 2006 - June 30, 2007
	2 <sup>nd</sup> Quarter	October 1, 2006 - March 31, 2007
	1 <sup>st</sup> Quarter	October 1, 2006 - December 31, 2006

**All Youth Attainment of a Degree or Certificate**

*Of those enrolled in education at the date of participation or at any point during the program:*

The number of youth who attain a diploma, GED or certificate by the end of the third quarter after exit divided by the number of youth who exit during the quarter.

**What do I look for?**

**Numerator**

<b>Component</b>	<b>ASSET LOCATION</b>
Received a program element funded by the WIA Title 1 Youth program	ASSET Manage Services, Title 1 Youth, Service Type, Actual Start Date and Fund Source
Enrolled in education at participation or at any point during the program	Manage Programs, Title 1 Youth, Enrolled in Education
Exited in the report period	ASSET Manage Exits (See table below for report period timetable)
Attained a Degree or Certificate	Manage Follow-up, Follow-up Credential, Credential Attained
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program at exit	ASSET Manage Exits, Exclusion Reason
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program in the 1st, 2nd or 3rd quarter after exit	ASSET Manage Follow Up, Entered Employment Overview, Exclusion Reason
<i>Note: Case Management, Individual Service Strategy and Assessment (Design Framework activities) are not "program elements".</i>	
<i>"Enrolled in Education" means attending secondary school, alternative school, college or qualified apprenticeship under the youth program only. If the youth is co-enrolled in the Adult or DW program, any training service paid for by the Adult or DW program will put the youth into this measure.</i>	

**Denominator**

<b>Component</b>	<b>ASSET LOCATION</b>
Received a program element funded by the WIA Title 1 Youth program	ASSET Manage Services, Title 1 Youth, Service Type, Actual Start Date and Fund Source
Enrolled in education at participation or at any point during the program	Manage Programs, Title 1 Youth, Enrolled in Education
Exited in the report period	ASSET Manage Exits (See table below for report period timetable)
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program at exit	ASSET Manage Exits, Exclusion Reason
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program in the 1st, 2nd or 3rd quarter after exit	ASSET Manage Follow Up, Entered Employment Overview, Exclusion Reason

**REPORT PERIOD TIMETABLE**

<b>Program Year</b>	<b>Quarterly Report</b>	<b>Report period (Participant exited during this time period)</b>
<b>PY08</b>	4 <sup>th</sup> Quarter	October 1, 2007 - September 30, 2008
	3 <sup>rd</sup> Quarter	October 1, 2007 - June 30, 2008
	2 <sup>nd</sup> Quarter	October 1, 2007 - March 31, 2008
	1 <sup>st</sup> Quarter	October 1, 2007 - December 31, 2007
<b>PY07</b>	4 <sup>th</sup> Quarter	October 1, 2006 - September 30, 2007
	3 <sup>rd</sup> Quarter	October 1, 2006 - June 30, 2007
	2 <sup>nd</sup> Quarter	October 1, 2006 - March 31, 2007
	1 <sup>st</sup> Quarter	October 1, 2006 - December 31, 2006

### Youth Literacy/Numeracy Gains

*Of those out-of-school youth who are basic skills deficient:*

The number of youth who increase one or more educational functioning levels divided by the number of youth who have completed a year in the youth program plus the number of youth who exit before completing a year in the youth program.

#### What do I look for?

<b>Numerator</b>	
<b>Component</b>	<b>ASSET LOCATION</b>
Received a program element funded by the WIA Title 1 Youth program	ASSET Manage Services, Title 1 Youth, Service Type, Actual Start Date and Fund Source
Out-of-school youth	Manage Programs, Title 1 Youth, Meets WIA 'Out-of-School Youth' Criteria on date of first youth service
Basic Skills Deficient	Manage Programs, Title 1 Youth, Basic Literacy Skills Deficient on date of first youth service
Received pre-test to determine initial educational functioning level(s)	Manage Assessment, Test Scores - Youth Literacy/Numeracy, Pre-test Overview
Received post-test to determine educational gain (must be administered and reported prior to the end of the first full year in the youth program)	Manage Assessment, Test Scores - Youth Literacy/Numeracy, Post-test Year One, Two or Three, depending on length of time in the program
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program at exit	ASSET Manage Exits, Exclusion Reason
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program in the 1st, 2nd or 3rd quarter after exit	ASSET Manage Follow Up, Entered Employment Overview, Exclusion Reason
<i>Note: Case Management, Individual Service Strategy and Assessment (Design Framework activities) are not "program elements".</i>	

<b>Denominator</b>	
<b>Component</b>	<b>ASSET LOCATION</b>
Received a program element funded by the WIA Title 1 Youth program	ASSET Manage Services, Title 1 Youth, Service Type, Actual Start Date and Fund Source
Out-of-school youth	Manage Programs, Title 1 Youth, Meets WIA 'Out-of-School Youth' Criteria on date of first youth service
Basic Skills Deficient	Manage Programs, Title 1 Youth, Basic Literacy Skills Deficient on date of first youth service
Completed a full year in the Youth program from the date of first youth service or exited before end of 1 <sup>st</sup> year in program	Manage Services, Program Element Actual start date (any service <u>except</u> Design Framework) + 1 year
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program at exit	ASSET Manage Exits, Exclusion Reason
Not reported as health/medical, incarcerated, institutionalized, reservist called to active duty, deceased, family care, or relocated to a mandated residential program in the 1st, 2nd or 3rd quarter after exit	ASSET Manage Follow Up, Entered Employment Overview, Exclusion Reason
<i>Note: After the first year, youth are only counted in the measure if they complete a subsequent full year in the program from the date of first youth service.</i>	

**REPORT PERIOD TIMETABLE**

<b>Program Year</b>	<b>Quarterly Report</b>	<b>Report period (Date of first youth service during this time.)</b>
<b>PY08</b>	4 <sup>th</sup> Quarter	July 1, 2007 - June 30, 2008
	3 <sup>rd</sup> Quarter	July 1, 2007 - March 31, 2008
	2 <sup>nd</sup> Quarter	July 1, 2007 - December 31, 2007
	1 <sup>st</sup> Quarter	July 1, 2007 - September 30, 2007
<b>PY07</b>	4 <sup>th</sup> Quarter	July 1, 2006 - June 30, 2007
	3 <sup>rd</sup> Quarter	July 1, 2006 - March 31, 2007
	2 <sup>nd</sup> Quarter	July 1, 2006 - December 31, 2006
	1 <sup>st</sup> Quarter	July 1, 2006 - September 30, 2006