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State of Wisconsin
Department of Workforce Development
Jim Doyle, Governor
Roberta Gassman, Secretary
Ron Danowski, Division Administrator

Date: May 19, 2009

To: Chief Elected Officials
Workforce Development Board Chairs
Workforce Development Board Directors

From: Gary Denis, Director
Bureau of Workforce Training

Re: Local Plan Guidelines Supplement for the American Recovery and Reinvestment Act (ARRA)

Section 118 of the Workforce Investment (WIA) requires each local Workforce Development Board to develop and submit a Local Plan in partnership with the appropriate Chief Elected Officials. The Local Plans for Program Year 2009 were submitted on April 30, 2009.

The Employment and Training Administration, via Training and Employment Guidance Letter (TEGL) 14-08, provided policy guidance and direction regarding the American Recovery and Reinvestment Act of 2009 ("Recovery Act") funding for activities authorized under the Workforce Investment Act (WIA) and the Wagner-Peyser Act. The TEGL also provided specific instructions regarding the requirement for states to modify their WIA and Wagner-Peyser Strategic State Plans. In order to implement the Recovery Act provisions, the Department of Workforce Development is issuing the attached WIA Local Plan Guidelines Supplement for the American Recovery and Reinvestment Act.

The purpose of the Local Plan Guidelines Supplement is for local areas to address how they will utilize funding under the Recovery Act to meet the growing demand for workforce development services. Given the tremendous influx of workforce dollars, the national and State expectations are high and local areas must plan how to deliver the Recovery Act programs effectively and efficiently.

Please use the attached *Local Plan Guidelines Supplement* to develop your Local Plan for the Recovery Act funds. The Local Plan is due no later than June 1, 2009. Directions for submittal are included in the guidelines. If you need assistance, contact the Local Program Liaison assigned to your area.

Attachment